



Law Librarians Association of Wisconsin

Law Librarians Association of Wisconsin – 3rd Quarterly Business Meeting/Program

12:00 pm, February 15, 2024

Via Zoom, Registration Link:

[https://uwmadison.zoom.us/meeting/register/tJMpcO2hrj8jG9HyNHs2x07mOW-c0e2Vza\\_i](https://uwmadison.zoom.us/meeting/register/tJMpcO2hrj8jG9HyNHs2x07mOW-c0e2Vza_i)

## MINUTES

- 1) **Call to Order** Liz called the meeting to order at 12:53, following a presentation by Lee Grady, Senior Reference Archivist at the Wisconsin Historical Society.
- 2) **Approval of Meeting Minutes** Wendy Smith moved to approve the minutes of the 2<sup>nd</sup> Quarterly Business Meeting. Carol Hassler seconded the motion. Minutes approved.
- 3) **Treasurer's Report** See file attached. Checking balance is \$4,238.58.
- 4) **President's Report**
  - a) The Executive Board met last week and approved an amended budget (attached) circulated on Tuesday. The budget was amended to account for Public Relations expenses which had already been reimbursed this fiscal year.
  - b) Elizabeth Manriquez and Wendy Smith met with the i-school liaisons to discuss ideas for promoting membership to students as well as public librarians. We are continuing to discuss ways to increase membership.
  - c) Elizabeth Manriquez and Wendy Smith met with Amy Crowder to discuss open positions. We are seeking a candidate for vice chair. This position has a 3 year rotation: first year vice chair and co-chair of programming committee, second year president, and third year past president and chair of the nominations committee.
  - d) Inside Track: Jenny Zook is still seeking authors to write articles for Inside Track this year. Many people have told Liz about how much they appreciate the partnership we have with the bar association so we would like to keep this going. We have discussed cutting it down to 6 times a year instead of 12. If you have questions/ideas, reach out to Liz or Jenny Zook.
  - e) We will be having a vote after the committee reports on raising membership dues. Vote will be via Zoom poll. Nobody has called in to the meeting via phone today so we will not need any voice votes.
- 5) **Committee Reports**
  - a) Archives – Bev Butula: Bev is stepping down as Archives chair at the end of this term. Contact Liz if you're interested in joining the archives committee.
  - b) Government Relations – Jessica Moore: No report
  - c) Grants – Diane Duffey: No report

- d) Membership – Carol Schmitt: Carol was not present but sent a report via Liz Manriquez: Membership is currently 53 members, 50 active, 2 sustaining, 1 associate.
- e) Newsletter – Michelle Wollman: No report
- f) Nominating – Amy Crowder: Amy was not present but sent a report via Liz Manriquez: Amy, Liz Manriquez, and Wendy Smith met to discuss open board positions for next year. Let Amy know if you're interested in serving as Vice President. Jamie Kroening will serve as nominating chair next year.
- g) Placement – Sarah Kober: No report
- h) Program – Wendy Smith: Thank you for joining us today. The Program committee is continuing to plan our 4th quarter in person meeting for Thursday, May 2. This will be an evening hours social meeting. Wendy encourages people to join the Program committee, no experience necessary. Contact her with any questions.
- i) Public Relations – Jenny Zook: A few Inside Track article slots for this year are available. Bonnie Shucha will be writing about tribal law. Jenny will send out the schedule with suggested broad topics (though you could write on a subtopic of these or something else entirely).
- j) Web – Carol Hassler: No report

## 6) Old Business

- a) Vote on motion to increase membership dues:
  - i) Motion: raise member dues to \$50 over the course of 3 years, with a \$5 increase each year. As stipulated by the By-laws, this increase would mean student and retired members would ultimately pay \$25.00/year and sustaining members \$150/year.
  - ii) Vote via Zoom poll at 1:04 a.m. Of 23 meeting participants, 21 of 22 eligible voters participated, all 21 voted yes. (Vote record included here as an appendix.)

## 7) New Business: None

## 8) Other Announcements: None

## 9) Adjournment

- a) Angela Henes moved to adjourn the meeting and Laura La Rose seconded. Liz Manriquez adjourned the meeting at 1:06 p.m.

**LLAW Statement of Accounts - Summary**  
**FY24 (2023-2024)**

As of 2/13/2024

<u>Checking Account</u>		<u>Revenue</u>	<u>Expenses</u>	<u>Totals</u>
Beginning Balance		\$ 7,433.29		\$ 7,433.29
	Budgeted Amt			
Board of Directors	\$0.00	\$ -	\$ 5,000.00	\$ (5,000.00)
Archives	\$25.00	\$ -	\$ -	\$ -
Government Relations	\$0.00	\$ -	\$ -	\$ -
Grants	\$1,500.00	\$ -	\$ -	\$ -
Membership	\$0.00	\$ 1,897.99	\$ -	\$ 1,897.99
Newsletter	\$0.00	\$ -	\$ -	\$ -
Nominating	\$0.00	\$ -	\$ -	\$ -
Placement	\$0.00	\$ -	\$ -	\$ -
Program	\$150.00	\$ 486.82	\$ 334.52	\$ 152.30
Public Relations / Articles	\$120.00	\$ -	\$ 118.13	\$ (118.13)
Website Committee	\$200.00	\$ -	\$ 101.87	\$ (101.87)
Operating	\$75.00	\$ -	\$ 25.00	\$ (25.00)
<b>Checking Totals</b>	<b>\$2,070.00</b>	<b>\$ 9,818.10</b>	<b>\$ 5,579.52</b>	<b>\$ 4,238.58</b>

<b>FY24 Balance less Beginning Balance</b>				<b>\$ (3,194.71)</b>
--	--	--	--	----------------------



Overview

Report Generated	Poll Name	Questions	Number of Launches	Responses
2/15/2024 13:14	Motion to R	1	1	21

Launch History

#	Collected from	Topic/Name Meeting/Webinar ID	Actual Start Time	Responses
1	Meeting	LLAW 3rd Q 97474904915	2/15/2024 13:04	21

Poll Details

#	User Name	Email Address	Submitted Date and Time	Collected from	Topic/Name Meeting/W	Do you approve of raising Active Me
1			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
2			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
3			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
4			2/15/2024 13:05	Meeting	LLAW 3rd Q 9.75E+10	Yes
5			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
6			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
7			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
8			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
9			2/15/2024 13:05	Meeting	LLAW 3rd Q 9.75E+10	Yes
10			2/15/2024 13:05	Meeting	LLAW 3rd Q 9.75E+10	Yes
11			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
12			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
13			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
14			2/15/2024 13:05	Meeting	LLAW 3rd Q 9.75E+10	Yes
15			2/15/2024 13:05	Meeting	LLAW 3rd Q 9.75E+10	Yes
16			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
17			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
18			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
19			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
20			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes
21			2/15/2024 13:04	Meeting	LLAW 3rd Q 9.75E+10	Yes

mber dues to \$50 over the course of 3 years, with a \$5 increase each year? As stipulated by the By-laws, this increase would mean student and retired men

members would ultimately pay \$25.00/year and sustaining members \$150/year.