

Committee Reports / Letters of Appreciation:

Wendy, Katie & Amy

Treasurer – Angela

Attached – emailed 5/31/24

Committee Chairs

Archives Chair

Bev Butula

Archives Committee

The older materials continue to be stored on CD-ROM. All new materials are saved to both a Dropbox account and a jump drive. Should we ever exceed the capacity of the free account, alternatives will need to be investigated. We also maintain three boxes of physical items including photos, cassettes, awards and the like.

Respectfully submitted by Bev. Butula

Government Relations Chair

Jess Moore

Not submitted

Grants Chair

Diane Duffey

Grants Committee Report:

The LLAW Grants Committee met in April to consider grant applications with a revised budget of \$1,500. This year, we had a total of two applications from LLAW members: Jenny Zook applied for a grant to attend the 2024 AALL Annual Meeting in Chicago, and Shawn King applied for a grant for attending the ELUNA meeting in May 2024. Both applicants are coordinating programs at their respective meetings. With the reduced Grants budget this year, we had a total of \$500 to award for any applications, and we decided to award half to each – so \$250 to each applicant. LLAW's incoming president accepted the \$1,000 which is traditionally offered; therefore the Grants budget for 2023-24 was exhausted at that time.

The Grants Committee met a second time to discuss initial plans for the 2024-25 year, now that the Committee has significantly less money now than in past years to award to our members seeking grants. We have decided to ask that the incoming LLAW president complete a grant application form for the AALL Annual Meeting, in order to confirm his or her need, and also confirm how much money would be needed, up to \$1,000. We would ensure that the incoming president has priority over other applicants for the funds he or she requests, up to \$1,000. By doing this, we can determine how much money will be available to award to other LLAW applicants.

Many thanks to Grants Committee members Elana Olson and Candace Hall Slaminski for their advice and assistance in the decision making process.

Respectfully submitted by Diane Duffey, Chair
2023/24 Grants & Awards Committee

Membership Chair
Carol Schmitt

LLAW Membership Committee

For the 2023-2024 membership year, LLAW membership saw a decline of 8 member from the previous membership year. Total membership was 53. The online form continued to make the renewal process and the creation of the directory more streamlined. Membership continued to monitor the listserv subscribers to ensure that subscribers were LLAW members and noted any additions and deletions in a timely manner. Membership sent out 3 quarterly reminders to members of the LLAW listserv and in early 2024 updated the listserv to reflect current membership. The membership chair also participated in ongoing discussions regarding membership recruitment, the value of LLAW membership and LLAW's presence at the UW Madison and UW Milwaukee library schools. In February the membership voted to raise member dues incrementally from \$35 to \$50 over a three year period. Other membership levels would adjust accordingly. From the meeting minutes:

- a) Vote on motion to increase membership dues:
 - i) Motion: raise member dues to \$50 over the course of 3 years, with a \$5 increase each year. As stipulated by the By-laws, this increase would mean student and retired members would ultimately pay \$25.00/year and sustaining members \$150/year.

The dues increase would be as follows:

	2023-2024	2024-2025	2025-2026	2026-2027
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Active	\$35	\$40	\$45	\$50
Associate/Student	\$17.50	\$20	\$22.5	\$25
Sustaining	\$105	\$120	\$135	\$150

Last but not least, Stephanie Larson, Research Specialist at Reinhart Boerner Van Deuren will be assuming the role of LLAW Membership Chair for 2024-2025.

Here are the various breakdowns on membership:

Breakdown by member level:

- Active: 50
- Associate: 1
- Student: 0
- Sustaining: 2
- TOTAL: 53
- Down 89 members from 2022-2023

- **Breakdown by type of library/organization**

- Academic: 21
- Firm: 22
- Gov: 5
- Other: 3
- Vendor: 2
- Total: 53

- **Other membership numbers to note.**

- AALL Members: 44
- Non-AALL Members: 9
- New members: 1
- Non renewals from previous year: 9

- **Membership by payment type:**

- Number paid by PayPal: 38
- Number paid with check : 15

Respectfully submitted by Carol Schmitt, LLAW Membership Committee Chair, May 17, 2024

Newsletter Chair
Michelle Wollmann

Newsletter Committee Report

The committee has had discussions with the President and Website Committee regarding the processes and procedures going forward for posting LLAW member news and articles. This is an ongoing discussion, and the Committee is working with the Website Committee on content plans for the LLAW website and procedures for posting. Discussions for the upcoming year will focus on these new procedures and addressing social media posts.

Michelle Wollmann

Newsletter Committee

Nominating Chair (& Past President)

Amy Crowder

LLAW 2023-24 Annual Report Nominating Committee

The Nominating Chair contacted several LLAW members encouraging them to consider running for office. Sarah Kober (Godfey & Kahn) agreed to run for Vice President/President Elect, Katie Dunn (UW Madison) as Secretary, and Jamie Kroening (Godfrey & Kahn) as Treasurer. Each ran unopposed.

The LLAW membership voted using a Google Forms poll, which was open April 1 through April 30, 2024. The poll included an opportunity for members to submit programming ideas, which were shared with the Programs Committee.

Thirty-seven ballots were cast. Sarah, Katie, and Jamie won their respective elections. No write-in candidates were submitted. The Nominating Chair shared the election results with LLAW members on Thursday, May 2, 2024.

Respectfully submitted, Amy Crowder Nominating Chair and Past President, May 6, 2024

Placement Chair

Sarah Kober

On June 1, 2021 I took over as chair of the placement committee; I will be “retiring” from this committee on May 31, 2024. I have sent out fourteen job announcements from June 2023 – May 2024. Placement Committee Job announcements are distributed through the LLAW listserv. Job announcements are received by emails from employers or from postings across several library job websites. Jobs were in Milwaukee, Madison & Chicago.

Respectfully submitted,

Sarah Kober, Chair

Program Chair
Wendy Smith

The 2023-24 programming schedule included the following events:

- 1 in-person lunch meeting hosted at a firm in Madison and Milwaukee
- 2 meetings held virtually
- 1 in-person social meeting

At the first meeting, held virtually in September, our speaker Matthew Shin, WisLAP, taught us about professional burnout and techniques to combat against it. The second meeting was held in person at the Godfrey & Kahn office locations in Milwaukee and Madison in December. Our invited speaker was Mary Triggiano, former Chief Judge of the Milwaukee County Circuit Court and current Director of the Andrew Center for Restorative Justice at Marquette University Law School, who spoke about the use of restorative justice practices to promote repair and positive change following criminal wrongdoing. Our third meeting in February was held virtually and we were joined by Lee Grady, Reference Archivist at the Wisconsin Historical Society, who explained all of the resources available at WHS that may be of interest to the legal researcher. We ended the 2023-24 Term on a merry note with an in-person social event at Rosati’s in Oconomowoc with food, games, and conversation. Thank you from the Program Committee to everyone who attended this year’s programming.

Respectfully submitted by Wendy Smith, Chair

Public Relations Chair
Jenny Zook

LLAW submitted a poster for the 2023 AALL annual conference but will not submit a poster for 2024 AALL annual conference due to budget restraints. We continued to submit articles to the Wisconsin State Bar monthly.

Attorneys in Wisconsin continue to value LLAW members Inside Track articles, published monthly at the Wisconsin State Bar’s online newsletter. LLAW membership contributes 101 legal resource articles on a

variety of legal topics for the Bar's online newsletter, InsideTrack. We have a full calendar of authors and topics for 2023/2024.

Jenny Zook

LLAW PR Chair

Website Chair/Webmaster

Carol Hassler

The Web Committee managed regular updates to the site, including programs, membership applications, board members, the annual directory, and other updates. In addition, page cleanup work was done to set up a page hierarchy on the site, update or clean up links, and investigate ways to leverage the blogging platform. Projects that will continue into the next year include a content plan for the LLAW website and related social media, and a rebranding effort.

Submitted by Carol Hassler, 5/29/2024